



## User Access Request & Communication Consent Form

*FBI Citizens Academy Program (FBICAP) Graduates in good standing may use this form to request user access credentials for the FBI National Citizens Academy Alumni Association (FBINCAAA) website ([fbincaaa.org](http://fbincaaa.org)). By submitting this form, you affirmatively represent that you are a FBICAP graduate in good standing wishing to access information only for FBICAP graduates, desire to be added to the FBINCAAA database for electronic mail communications and expressly consent to receive electronic mail or other communications from the FBINCAAA. You may opt out of these communications at any time.*

*If you would like to join the FBI National CAAA Chapter Forum on Facebook, please submit a request here: <https://www.facebook.com/groups/NationalCAAAChapterForum>*

### Instructions to Request [fbincaaa.org](http://fbincaaa.org) Access & Opt-in to FBINCAAA Communications:

Fully complete the below form and email to your local Chapter Membership Coordinator or an authorized Chapter Representative. Please consult your Chapter's website or social media to obtain contact information for your Chapter. If further assistance determining your applicable Chapter Representative is required, please email [engagement@fbincaaa.org](mailto:engagement@fbincaaa.org)

### To be Completed by the FBI Citizens Academy Program Graduate Requesting User Access Credentials:

Name of Graduate: \_\_\_\_\_

Name of Chapter: \_\_\_\_\_

Year Graduated FBI Citizens Academy Program: \_\_\_\_\_

FBI Field Office Graduated FBI Citizens Academy Program: \_\_\_\_\_

Primary Email: \_\_\_\_\_

Secondary Email: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

### To be Completed by the Chapter Representative Verifying FBI Citizens Academy Program Graduate:

Name of Chapter Representative: \_\_\_\_\_

Title/Position with Chapter: \_\_\_\_\_

### Instructions for Chapter Representative:

Upon verifying status as an FBICAP graduate, forward this user access request form to the Chapter Information Services Support Team at [support@fbincaaa.org](mailto:support@fbincaaa.org). So that we may verify authenticity of the sender, please use the email account at which you receive your FBINCAAA communications.